

COMMISSION MEETING AGENDA  
PUBLIC UTILITY DISTRICT NO. 1 OF DOUGLAS COUNTY  
EAST WENATCHEE, WASHINGTON  
NOVEMBER 13, 2017 - 1:30 P.M.

1. Flag Salute
2. Minutes
3. Vouchers
4. Bid Opening Results – November 6, 2017 – Bid Document Bid 17-21-D, Supply and Deliver Compact 1100 kcmil EPR Primary Underground Cable
5. Public Comment
6. New Employees – Jacob Hennings and Colin Axtell – Apprentice Lineman
7. Prequalification of Contractors
8. Resolution Authorizing Amendment No. 2 to the District's Video Transport Agreement with HDNet LLC
9. Resolution Authorizing the District to extend the Master Service Agreement with Pacific Northwest Net, Inc. for Delivery of Off Air Seattle Channel Feeds
10. Resolution Authorizing an IPTV Transport Agreement with Showtime Networks, Inc.
11. Resolution Revising Schedule 6 of the Electric Distribution System Customer Service Policies
12. Resolution Authorizing Procurement of Network Equipment Specified by JT Tech, Under RFP 17-07-D, Network Upgrade
13. Resolution Authorizing an Interlocal Agreement with the City of Bridgeport for the Purchase of Street Light Fixtures
14. Resolution Authorizing a Call for Bids Under Bid Document 17-17-D, Supply and Deliver LED Street Lights
15. Resolution Authorizing Award of Contract 17-21-D to Anixter, Inc. Bidding Southwire to Supply and Deliver Compact 1100 KCMIL EPR Primary Underground Cable
16. Resolution Authorizing a Call for Bids Under Bid Document 17-22-D, Supply and Deliver 2500 KVA Distribution Transformers
17. Resolution Authorizing Acceptance of the Second Unit Work by Kingsbury, Inc. Under Contract 09-17-W, Thrust Bearing Load Cell System
18. Resolution Authorizing Change Order No. 1 to Contract 16-32-W, 2017-2018 Heavy Equipment Services for the Wells Hydroelectric Project
19. Resolution Authorizing Change Order No. 1 to Contract 16-33-W, 2017-2018 Forebay Debris Removal Services for the Wells Hydroelectric Project
20. Resolution Affirming Change Order No. 1 to Contract 17-02-W, Service and Draft Tube Air Compressor Upgrades at the Wells Hydroelectric Project

21. Resolution Authorizing Change Order No. 1 to Contract 17-16-W, Directional Drilling of HDPE Pipe through a Railroad/Roadway Embankment at the Wells Hydroelectric Project
22. Resolution Authorizing Approval of Land Use Permit 356B-02, Thomas and Sheryl Bultman
23. Resolution Authorizing Approval of Land Use Permit 368-02, John and Linda Bissett
24. Resolution Authorizing Approval of Land Use Permit RR53-03, HMJD Orchards LLC
25. Write-off to the Reserve for Uncollectible Accounts – \$1,079.00
26. Preliminary Disturbance Reports
27. Financial and Statistical Report – Distribution System – August 2017
28. Budget Report – Distribution System – August 2017
29. Other
30. Trips
31. Minutes
32. Executive Session: RCW 42.30.110(1)(i)

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE  
DISTRICT'S VIDEO TRANSPORT AGREEMENT WITH HDNET LLC**

**RECITALS:**

1) Resolution 13-010 authorized Amendment No. 1 to the Video Transport Agreement with HDNet LLC, extending it through December 31, 2017.

2) Staff recommends approval of Amendment No. 2 to the Video Transport Agreement with HDNet LLC, extending the Agreement through December 31, 2020.

3) It is in the best interest of the District to amend the District's Video Transport Agreement with HDNet LLC.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is authorized and directed to execute Amendment No. 2 to the Video Transport Agreement with HDNet LLC.

**ADOPTED** this 13th day of November, 2017.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

\_\_\_\_\_  
Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE DISTRICT TO EXTEND THE MASTER SERVICE AGREEMENT WITH PACIFIC NORTHWEST NET, INC. FOR DELIVERY OF OFF AIR SEATTLE CHANNEL FEEDS**

**RECITALS:**

- 1) Pacific Northwest Net, Inc. (PNWnet) has been delivering high quality Seattle off air channel feeds to the District since 2011.
- 2) The existing agreement extension with PNWnet, approved under resolution 14-088 on July 14, 2014, expired on November 7, 2017.
- 3) Staff recommends approval of another 36 month extension to the Master Service Agreement with PNWnet for delivery of high quality Seattle off air channel feeds.
- 4) It is in the best interests of the District to extend the Master Service Agreement with PNWnet, Inc. to deliver high quality Seattle channel feeds to the District.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to extend the Master Service Agreement with PNWnet to continue delivery of high quality Seattle channel feeds.

**ADOPTED** this 13th day of November, 2017.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

\_\_\_\_\_  
Molly Simpson, Secretary

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AN IPTV TRANSPORT AGREEMENT WITH  
SHOWTIME NETWORKS, INC.**

**RECITALS:**

1) The District operates a video headend that provides video service to retail service providers on the Douglas County Community Network (DCCN).

2) District staff have negotiated a Transport Agreement (Agreement) with Showtime Networks, Inc. (Showtime), for the purpose of receiving Showtime content and transporting it to retail service providers.

3) Staff recommends that the District's General Manager be authorized to sign the attached Agreement with Showtime.

4) It is in the best interest of the District to enter into a new Agreement with Showtime.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is authorized to sign the Agreement with Showtime.

**ADOPTED** this 13th day of November, 2017.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION REVISING SCHEDULE 6 OF THE ELECTRIC  
DISTRIBUTION SYSTEM CUSTOMER SERVICE POLICIES**

**RECITALS:**

1) The District's wholesale communication rates are established by Schedule 6 of the District's Customer Service Policies.

2) To meet the changing business needs of the District's communication system, DCCN staff is recommending a revision to Schedule 6 of the District's Customer Service Policies.

3) It is in the best interest of the District to revise Schedule 6 of the Electric Distribution System Customer Service Policies effective December 1, 2017.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the Electric Distribution System Customer Service Policies, Schedule 6, be revised as recommended by staff.

**ADOPTED** this 13<sup>th</sup> day of November, 2017.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING PROCUREMENT OF  
NETWORK EQUIPMENT SPECIFIED BY JT TECH, UNDER RFP  
17-07-D, NETWORK UPGRADE.**

**RECITALS:**

1) Resolution 17-168 dated October 23, 2017, authorized District staff to procure equipment from JT Tech to upgrade end of life equipment in the Douglas County Community Network (“DCCN”) under RFP 17-07-D, Network Upgrade.

2) JT Tech has provided a bill of materials (BOM) sufficient to upgrade the end of life DCCN equipment with a total cost of \$442,204.02 (four hundred forty two thousand, two hundred four dollars and two cents).

3) It is in the best interest of the District to procure the equipment itemized in the BOM to upgrade end of life DCCN equipment.

**NOW, THEREFORE BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that District Staff is authorized and directed to procure equipment listed in the BOM provided by JT Tech, under RFP 17-07-D, Network Upgrade.

**ADOPTED** this 13th day of November, 2017.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING AN INTERLOCAL  
AGREEMENT WITH THE CITY OF BRIDGEPORT FOR THE  
PURCHASE OF STREET LIGHT FIXTURES**

**RECITALS:**

1) Douglas County PUD has been approached by the Washington State Transportation Improvement Board in order to participate in the Relight Washington grant program which is a state-wide effort to replace existing municipal street lights with new energy-efficient LED light fixtures.

2) This Interlocal Agreement will allow approximately 130 non-metered light fixtures to be purchased for the City of Bridgeport in order for the City's existing high-pressure sodium light fixtures to be replaced.

3) It is in the best interest of the District to enter into the Interlocal Agreement with the City of Bridgeport to purchase these fixtures.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the General Manager is authorized to sign the Interlocal Agreement with the City of Bridgeport.

**ADOPTED** this 13th day of November, 2017.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER  
BID DOCUMENT 17-17-D, SUPPLY AND DELIVER LED STREET  
LIGHTS**

**RECITALS:**

1) The District has been approached by the Washington State Transportation Improvement Board in order to participate in the Relight Washington grant program which is a state-wide effort to replace existing municipal street lights with new energy efficient LED light fixtures.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide LED street lights in accord with the specifications, terms and conditions of Bid Document 17-17-D. Sealed bids will be accepted until December 11, 2017 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 17-17-D, Supply and Deliver LED Street Lights.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 17-17-D is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to supply and deliver LED street lights.

**ADOPTED** this 13th day of November, 2017.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

\_\_\_\_\_  
Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING AWARD OF CONTRACT  
17-21-D TO ANIXTER, INC. BIDDING SOUTHWIRE TO SUPPLY  
AND DELIVER COMPACT 1100 KCMIL EPR PRIMARY  
UNDERGROUND CABLE**

**RECITALS:**

1) By Resolution No. 17-160 dated October 9, 2017, the District called for bids under Bid Document 17-21-D, Supply and Deliver Compact 1100 kcmil EPR Primary Underground Cable.

2) On November 6th, 2017, the District opened six bids as follows:

<u>Bidder</u>	<u>Total for Bid Comparison</u>
General Pacific, Inc. (Kerite) Fairview, OR	\$233,867.50
WESCO Distribution, Inc. (Okonite) Portland, OR	\$195,750.00
Anixter, Inc. (General Cable) Portland, OR	\$168,425.00
Anixter, Inc. (Southwire) Portland, OR	\$175,825.00
Anixter, Inc. (Prysmian) Portland, OR	\$185,725.00
Anixter, Inc. (Kerite) Portland, OR	\$250,350.00
Engineer's Estimate	\$216,000.00

3) District staff have reviewed the bids and found that the bid from Anixter, Inc. bidding General Cable excluded data that was required in the bid and used to verify that they met the specifications of Bid Document 17-21-D; they are considered non-responsive. The bid from Anixter, Inc. bidding Southwire, meets all terms and conditions of Bid Document 17-21-D. A review of the bidder's experience, qualifications, financial and work references verified that this company fulfills all necessary requirements and staff recommends award of Contract 17-21-D to Anixter, Inc. bidding Southwire.

4) Contract 17-21-D allows for the contractor to provide up to 5 percent over the requested cable length; this requires a not-to-exceed expenditure for the contract in place of a firm price.

5) It is in the best interests of the District to award Contract 17-21-D to the lowest responsive bidder, Anixter Inc. bidding Southwire, with an authorized expenditure not to exceed \$184,616.25 (one hundred eighty-four thousand, six hundred sixteen dollars and twenty five cents).

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Contract 17-21-D is awarded to Anixter, Inc. bidding Southwire. The General Manager is authorized to issue a Contract with Anixter, Inc. subject to the filing of the Contract and a Performance and Payment Bond in accordance with the District's specifications and which contract and bond are to be in a form that is satisfactory to the District.

**ADOPTED** this 13th day of November, 2017.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A CALL FOR BIDS UNDER BID  
DOCUMENT 17-22-D, SUPPLY AND DELIVER 2500 KVA  
DISTRIBUTION TRANSFORMERS**

**RECITALS:**

1) Large distribution transforms will be required to serve the large loads that are coming into Douglas County.

2) Staff recommends that the District solicit bids in compliance with RCW 54.04.070 to provide 2500 kVA distribution transformers in accord with the specifications, terms and conditions of Bid Document 17-22-D. Sealed bids will be accepted until December 4, 2017 at 1:30 p.m. Pacific Time in the District's East Wenatchee headquarters office.

3) It is in the best interests of the District to issue a call for bids under Bid Document 17-22-D, Supply and Deliver 2500 kVA Distribution Transformers.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Bid Document 17-22-D is hereby approved, and the District's General Manager is hereby authorized and directed to issue a call for bids to supply and deliver 2500 kVA distribution transformers.

**ADOPTED** this 13th day of November, 2017.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING ACCEPTANCE OF THE  
SECOND UNIT WORK BY KINGSBURY, INC. UNDER  
CONTRACT 09-17-W, THRUST BEARING LOAD CELL SYSTEM**

**RECITALS:**

1) By Resolution No. 09-131 dated June 8, 2009, the District awarded Contract 09-17-W, Thrust Bearing Load Cell System to Kingsbury, Inc.

2) Change Order No. 1, authorized by Resolution 09-187, clarifies that ten separate Notices to Proceed will be issued to cover the full scope of the work, one for each of the ten generating units as the work progresses under Contract 06-41-W, Generator Rebuild and Unit Refurbishment.

3) District staff reports the Contractor has satisfactorily completed all requirements for the second unit of Contract 09-17-W. Therefore, staff recommends that the District accept the completed work for the second unit. The total cost of work for the second unit is \$4,134.40 plus tax.

4) It has been determined that it was not necessary to withhold retainage on invoices under this contract and that it is not necessary to file a Notice of Completion with the state. Final Payment for the second unit was made upon receipt of the invoice from Kingsbury.

5) Contract 09-17-W secured for services only through calendar year 2016. Staff will revisit the scope of work and put a new contract in place for services for the remaining eight units.

4) It is in the best interests of the District to accept the second unit work as complete and close Contract 09-17-W.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the work for the second unit under Contract 09-17-W, Thrust Bearing Load Cell System, is hereby accepted as complete.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO  
CONTRACT 16-32-W, 2017-2018 HEAVY EQUIPMENT  
SERVICES FOR THE WELLS HYDROELECTRIC PROJECT**

**RECITALS:**

1) By Resolution No. 17-020 dated February 13, 2017, the District awarded Contract 16-32-W, 2017-2018 Heavy Equipment Services for the Wells Hydroelectric Project to KRCI, LLC.

2) The District has a need to use the heavy equipment to accompany the Debris Removal Contract and for road work at the Lone Pine Substation. The additional work is estimated to be \$305,000.00.

3) District staff recommends approval of Change Order No. 1 in the amount of \$305,000.00. Previous change orders, in addition to this change order, bring the total cost of the contract to \$505,000.00.

4) It is in the best interests of the District to approve Change Order No. 1 to Contract 16-32-W.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that, in accordance with Administrative Bulletin 9.7, District staff is authorized and directed to issue Change Order No. 1 to Contract 16-32-W, 2017-2018 Heavy Equipment Services for the Wells Hydroelectric Project.

**ADOPTED** this 13th day of November, 2017.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

This acceptance in no manner waives any claim the District may have against the Contractor for failure to comply with the terms of the contract.

**ADOPTED** this 13th day of November, 2017

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

Draft Pre-Decisional Document

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO  
CONTRACT 16-33-W, 2017-2018 FOREBAY DEBRIS REMOVAL  
SERVICES FOR THE WELLS HYDROELECTRIC PROJECT**

**RECITALS:**

- 1) By Resolution No. 17-013 dated January 23, 2017, the District awarded Contract 16-33-W, 2017-2018 Forebay Debris Removal Services for the Wells Hydroelectric Project to KRCI, LLC.
- 2) Due to an unusually high volume of debris in the forebay, the District has had a need to perform additional unexpected debris removal services. The additional work is estimated to be \$150,000.00.
- 3) District staff recommends approval of Change Order No. 1 in the amount of \$150,000.00, bringing the total cost of the contract to \$350,000.00.
- 4) It is in the best interests of the District to approve Change Order No. 1 to Contract 16-33-W.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that, in accordance with Administrative Bulletin 9.7, District staff is authorized and directed to issue Change Order No. 1 to Contract 16-33-W, 2017-2018 Forebay Debris Removal Services for the Wells Hydroelectric Project.

**ADOPTED** this 13th day of November, 2017.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AFFIRMING CHANGE ORDER NO. 1 TO  
CONTRACT 17-02-W, SERVICE AND DRAFT TUBE AIR  
COMPRESSOR UPGRADES AT THE WELLS HYDROELECTRIC  
PROJECT**

**RECITALS:**

1) By Resolution No. 17-044 dated March 27, 2017, the District awarded Contract 17-02-W, Service and Draft Tube Air Compressor Upgrades at the Wells Hydroelectric Project to University Mechanical.

2) Change Order No. 1 was prepared for various changes necessary for the proper installation of the work.

3) District staff recommends affirmation of Change Order No. 1 in the amount of \$2,278.00, bringing the total cost of the contract to \$1,400,278.00.

4) It is in the best interests of the District to affirm Change Order No. 1 to Contract 17-02-W.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that Change Order No. 1 to Contract 17-02-W, Service and Draft Tube Air Compressor Upgrades, is affirmed by the Commission.

**ADOPTED** this 13th day of November, 2017

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO  
CONTRACT 17-16-W, DIRECTIONAL DRILLING OF HDPE PIPE  
THROUGH A RAILROAD/ROADWAY EMBANKMENT AT THE  
WELLS HYDROELECTRIC PROJECT**

**RECITALS:**

- 1) By Resolution No. 17-173 dated October 23, 2017, the District awarded Contract 17-16-W, Directional Drilling of HDPE Pipe Through a Railroad/Roadway Embankment at the Wells Hydroelectric Project to Trenchless Construction.
- 2) Change Order No. 1 has been prepared to address changes in the work required by Genesse & Wyoming Railroad Services, Inc., real estate agents for Cascade and Columbia River Railroad Co.
- 3) District staff recommends approval of Change Order No. 1 in the amount of \$13,421.00, which brings the total amount of the contract to \$83,121.00.
- 4) It is in the best interests of the District to approve Change Order No. 1 to Contract 17-16-W.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that, in accordance with Administrative Bulletin 9.7, District staff is authorized and directed to issue Change Order No. 1 to Contract 17-16-W, Directional Drilling of HDPE Pipe Through a Railroad/Roadway Embankment.

**ADOPTED** this 13th day of November, 2017

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

\_\_\_\_\_  
Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING APPROVAL OF LAND USE  
PERMIT 356B-02, THOMAS AND SHERYL BULTMAN**

**RECITALS:**

1) The District has implemented a Land Use Policy which requires adjacent land owners wishing to use properties associated with the Wells Hydroelectric Project to obtain approval through a District issued permit.

2) District personnel recommends approval of the following permit:

Thomas and Sheryl Bultman                      Wells Permit 356B-02

The permit is for continued use of Project lands for an existing single use dock and landscaping. These uses were previously permitted under the original Wells Hydroelectric Project license. The permittees have provided proof of insurance coverage as required by the District's Land Use Policy. The permit was submitted to all required Habitat Conservation Plan Parties for review, from which no comments were received.

3) It is in the best interests of the District to approve Wells Permit 356B-02.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to execute, in accordance with the District's Land Use Policy, Land Use Permit No. 356B-02 to the permittees.

**ADOPTED** this 13th day of November, 2017.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

\_\_\_\_\_  
Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING APPROVAL OF LAND USE  
PERMIT 368-02, JOHN AND LINDA BISSETT**

**RECITALS:**

1) The District has implemented a Land Use Policy which requires adjacent land owners wishing to use properties associated with the Wells Hydroelectric Project to obtain approval through a District issued permit.

2) District personnel recommends approval of the following permit:

John and Linda Bissett

Wells Permit 368-02

The permit is for continued use of Project lands for an existing single use dock, lawn and landscaping. These uses were previously permitted under the original Wells Hydroelectric Project license. The permittees have provided proof of insurance coverage as required by the District's Land Use Policy. The permit was submitted to all required Habitat Conservation Plan Parties for review, from which no comments were received.

3) It is in the best interests of the District to approve Wells Permit 368-02.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to execute, in accordance with the District's Land Use Policy, Land Use Permit No. 368-02 to the permittees.

**ADOPTED** this 13th day of November, 2017.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

\_\_\_\_\_  
Molly Simpson, Secretary

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING APPROVAL OF LAND USE  
PERMIT RR53-03, HMJD ORCHARDS LLC**

**RECITALS:**

1) The District has implemented a Land Use Policy which requires adjacent land owners wishing to use properties associated with the Wells Hydroelectric Project to obtain approval through a District issued permit.

2) District personnel recommends approval of the following permit:

HMJD Orchards LLC                      Wells Permit RR53-03

The permit is for use of Project lands for orchard use in District owned railroad right-of-way. A permit was issued previously for this property for orchard and pasture. The permittee has provided proof of insurance coverage as required by the District's Land Use Policy. The property is located outside of the Wells Project boundary and is not subject to review by the Habitat Conservation Plan Parties.

3) It is in the best interests of the District to approve Wells Permit RR53-03.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of Public Utility District No. 1 of Douglas County, Washington, that the District's General Manager is hereby authorized and directed to execute, in accordance with the District's Land Use Policy, Land Use Permit No. RR53-03 to the permittee.

**ADOPTED** this 13th day of November, 2017.

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Ronald E. Skagen, President

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Aaron J. Viebrock, Vice President

**ATTEST:**

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Molly Simpson, Secretary